



**City of Hermosa Beach**  
**1315 Valley Drive, Hermosa Beach, CA 90254**  
**310.318-0203 - Fax 310.372-6186**  
**Email: [recordsrequest@hermosabch.org](mailto:recordsrequest@hermosabch.org)**



PRR-19-00089

Received By: Tanesha Hudson  
Referred To: CCO, FINANCE,  
Date Referred: 08/05/19

## Public Records Request

The City of Hermosa Beach encourages public participation in the governing process and provides reasonable accessibility to all public records except those documents which are exempt from disclosure by express provisions of law or considered confidential or privileged under the law. The City is under no obligation to respond to requests which are not focused or specific. The City may withhold documents which are exempt from disclosure under state or federal law, including the attorney-client privilege or any other applicable privilege. The City, in accordance with Government Code Section 6253(b), has ten (10) days to respond to any request for public documents by indicating whether or not the documents exist and will be made available. Actual production of the documents may take somewhat longer depending upon their ease of availability and staff workload. To assist us in providing a timely response to your request, please fill out the form below and indicate the specific record/document you wish to review.

Name (please print): <i>Will Kahalo Kulu</i>	Email: <i>WKAHOLOKU.LS@Bellatlanta.org</i>
Address: <i>7100 Garfield Ave.</i>	Phone: <i>562-806-7708</i>
City: <i>Bell Gardens, CA 90201</i>	Fax: <i>N/A.</i>

Record or Document Requested:

To assist the City with your request, please identify each requested record/document separately. Please be as specific as possible. Non specific inquiries may cause responses to be delayed or may prove to be burdensome and therefore the City may not be able to respond. (Additional sheets may be used) Submit all requests to the City Clerk's Office.

*Electronic copies of all staff reports, resolutions, ordinances & presentations  
for the City's Measure H, which increased transient occupancy tax by 2% in  
November of 2015*

Photocopies are \$0.20 per page (Mailing fee, if applicable is \$3.00 plus postage). Fees must be paid before records are released.

I agree to pay all applicable fees and charges per the City Council Resolution of Fees for any copies I request of the above mentioned document. Accepted method of payment: Cash or check. Credit card accepted in person only.

*[Signature]*  
Signature

*8/5/19*  
Date

<b>For Departmental Use Only:</b>			
Action Requested: <input type="checkbox"/> Review Only <input type="checkbox"/> Copies Requested	Action Taken: <input type="checkbox"/> Document Reviewed <input type="checkbox"/> Copies Provided <input type="checkbox"/> Refusal/Reason _____	By _____	Date _____
<input type="checkbox"/> Non-Existent Document <input type="checkbox"/> Other (Please Explain) _____			
<b>For City Clerk's Use Only:</b>			
Date Requestor Notified _____		Notified By: _____	Date Picked Up or Mailed _____

## Tanesha Hudson

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**From:** Will Kaholokula <WKaholokula@bellgardens.org>  
**Sent:** Monday, August 5, 2019 5:34 PM  
**To:** Records Request  
**Cc:** Carol Cowley; Elaine Doerfling  
**Subject:** RE: Measure H - Staff Reports, Resolutions, Ordinances and Presentations  
**Attachments:** 20190805173203778.pdf

Hi,

Here you go.

Best,

### Will Kaholokula

Director of Finance and Administrative Services  
(562) 806-7708



**From:** Records Request <recordsrequest@hermosabch.org>  
**Sent:** Monday, August 5, 2019 5:24 PM  
**To:** Will Kaholokula <WKaholokula@bellgardens.org>  
**Cc:** Records Request <recordsrequest@hermosabch.org>; Carol Cowley <ccowley@hermosabch.org>; Elaine Doerfling <edoerfling@hermosabch.org>  
**Subject:** RE: Measure H - Staff Reports, Resolutions, Ordinances and Presentations

Hello Mr. Kaholokula,

Thank you for contacting The City Of Hermosa Beach Records Request. As we began the process of reviewing and pulling the records you have requested, would you please fill out this request form attached and send it back to this email address? I appreciate your help and understanding. Once we receive the form you will get an official letter of receipt from the City.

Thank you very much,

*Records Request*

*Tanesha Hudson*

Senior Office Assistant

City of Hermosa Beach, City Clerk's Office

1315 Valley Dr. Hermosa, CA 90254

Ph:310.750-3545 ext. 545

[recordsrequest@hermosabch.org](mailto:recordsrequest@hermosabch.org)

**Regular Business Hours, Excluding Holidays:**

Monday-Thursday: 7:00am to 6:00pm

Friday: Closed

**From:** Will Kaholokula <[WKaholokula@bellgardens.org](mailto:WKaholokula@bellgardens.org)>

**Sent:** Monday, August 5, 2019 4:33 PM

**To:** Records Request <[recordsrequest@hermosabch.org](mailto:recordsrequest@hermosabch.org)>

**Subject:** Measure H - Staff Reports, Resolutions, Ordinances and Presentations

Hi,

We are working on a transient occupancy tax measure here in Bell Gardens and would like to obtain electronic copies of staff reports, resolutions, ordinances and presentations related to the City's Measure H, which increased the transient occupancy tax by 2% in November of 2015.

Thank you so much.

Best,

**Will Kaholokula**

Director of Finance and Administrative Services

(562) 806-7708

